

Minutes – Meeting 8
Professional Development Committee
Vernon College

September 4, 2015 ▪ 11:00AM ▪ VER RM 204, CCC RM 712

- **Call Meeting to Order at 11:01 AM.**
- **Members in Attendance as follows.**

Vernon College Position	Member	Present	Not Present
Instructional Design & Technology Coordinator	Roxie Hill, Chair	X	
Faculty Senate President	Bettye Hutchins, Co Chair	X	
PD Coordinator	Dr. Donnie Kirk	X	
Director of Quality Enhancement	Criquett Lehman	X	
Administrative Secretary to the President	Mary King	X	
Professional Staff	Jeanne Ballard	X	
Faculty - English	Misti Brock	X	
Faculty - Spanish	Renee Wooten	X	
Faculty – Biology	Alexandria Gilmore		X
Faculty – Microcomputer Applications	Steven Underhill	X	
Professional Staff	Maria Servin		X
Professional Staff	LeAnn Scharbrough		X

- **Approve Minutes previous meeting**
 Meeting 7 minutes were presented and reviewed by the committee members present. Criquett Lehman made a motion to approve minutes a presented. Jeanne Ballard seconded the motion. All members approved.
- **Professional Development**
 A follow up of the M7 PD reporting and tracking recommendations were discussed. A plan was now in place to implement the new summary report and tracking of PD activities to begin with the 2016 evaluation period. The process will be communicated to the Vernon College community this fall.

 The September 2015 PD calendar was presented to the committee for edits. No edits nor revisions were identified.
- **The meeting was adjourned at 11:26AM.**